



**Lee COUNTY, VIRGINIA**  
**Christopher R Jones, Commissioner of the Revenue**  
 PO Box 96, Jonesville VA 24263  
 Phone: 276-346-7722 Fax: 276-346-7717  
 Email: cor@leecova.org



## LETTER OF AUTHORIZATION

FEID/SSN#: \_\_\_\_\_

Business Name: \_\_\_\_\_

I hereby authorize any representative of the Office of the Commissioner of the Revenue for Lee County to discuss any information with or request any documentation from \_\_\_\_\_, (Name of authorized Agent) in order to verify and or process local tax liabilities for the above taxpayer.

Documentation may be in any form (i.e. hard copy, e-mail, facsimile, etc.).

\_\_\_\_\_  
 (Signature & Title of Owner / Officer) \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Print Name & Title)

City/County of \_\_\_\_\_

Commonwealth of Virginia

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ by

\_\_\_\_\_  
 (Name of person seeking acknowledgement)

*Notary Seal*

\_\_\_\_\_  
 (Notary Public's signature)

Notary registration number: \_\_\_\_\_

My commission expires: \_\_\_\_\_